

HR Forms

The links on this page are to PDFs unless otherwise noted.

Employee ADA Accommodations

If you believe you need a workplace accommodation because of a personal medical condition, disability, or pregnancy, review the process outlined below, complete the request form and return it to the Human Resources Office via email (hr@lee.edu) or fax (281.425.6568).

- [Process for Requesting an ADA Accommodation](#)
- [Employee ADA Accommodation Request Form](#)

The Pregnant Workers Fairness Act (PWFA) and Providing Urgent Maternal Protections for Nursing Mothers Act (PUMP Act) provide expanded protections to workers who are pregnant, postpartum or pumping.

- DOL — [PWFA and PUMP Know Your Rights Guide](#)
- DOL — [PUMP Flyer](#)

Acknowledgement Forms

- [Affordable Care Act Notification](#)
- [Annual Drug and Alcohol Free Workplace Notice](#)
- [Employee Payroll Schedule 2024-2025](#)
- [Employee Payroll Schedule 2025-2026](#)

Workplace Notices

- [Communicable Diseases — English/Spanish](#)
- [Employee Polygraph Protection Act — English/Spanish](#)
- [Employee Rights Under the Fair Labor Standards Act \(FLSA\) — English/Spanish](#)
- [Employee Notice of Unemployment Benefit Payment — English/Spanish](#)
- [Equal Employment Opportunity Commission \(EEOC\) — English/Spanish](#)
- [E-Verify Participation — English/Spanish](#)
- [Family Medical Leave Act \(FMLA\) — English/Spanish](#)
- [Know Your Rights Under the Recovery Act/Federal Whistleblower Protection — English](#)
- [Notice to Employees of Workers' Compensation Insurance — English/Spanish](#)
- [Office of Injured Employee Counsel/Ombudsman Program — English/Spanish](#)
- [Reporting Workplace Violence — English/Spanish](#)
- [Right to Work — English/Spanish](#)
- [Stop Fraud, Waste, and Abuse — English/Spanish](#)
- [Texas Child Labor Laws — English/Spanish](#)
- [Texas Equal Opportunity is the Law — English/Spanish](#)
- [Texas Hazard Communication Act — English/Spanish](#)
- [Texas Whistleblower Act — English/Spanish](#)

- [Uniformed Services Employment and Reemployment Rights Act \(USERRA\) — English/Spanish](#)

[FIND A CAREER](#)
[My Next Move](#)