

Homeschool Students

Dual Credit

Homeschool students who are interested in Dual Credit should contact the Dual Credit Office. All homeschool Dual Credit students are required to provide proof of an accredited homeschool program as well as a high school transcript. Students must meet the same requirements as a Dual Credit student enrolled in a public or private high school.

Lee College does not advise on high school curriculum and does not provide high school transcripts or high school diplomas. The homeschool administrator determines the courses required for Dual Credit students to complete their high school diplomas. Dual Credit eligibility will be determined by the original projected graduation date provided on the Lee College admissions application. Students who do not complete high school coursework by the original projected graduation date may continue as concurrently enrolled students and will no longer receive the Dual Credit discounted tuition rate.

Homeschool Students

Steps for Registration

Step 1

The student and homeschool administrator/parent meet with the Dual Credit Advisor to decide which college class(es) are appropriate. The student, parent and advisor will complete a Dual Credit Request Form.

Step 2

Students who have never taken Dual Credit will need to complete an application for Lee College at applytexas.org. Once an application is complete, Lee College will issue a student ID number, which will be emailed to the email address used on the Apply Texas application. Please allow up to 48 hours for processing.

Step 3

The following forms must be submitted to the Lee College:

- Homeschool transcript emailed to the [Dual Credit Office](#).
- Official college transcripts (if applicable) emailed to the [Office of Admissions and Records](#).
- Proof of Meningitis Vaccination or waiver (if taking classes on the Lee College campus/McNair Campus/Liberty Center Campus).
- FERPA Release Form, complete with student, parent, and school official signatures (optional).

Step 4

Submit a [Homeschool Partnership Agreement](#) with the Homeschool name, student name and homeschool administrator/parent signature. Return to the Dual Credit Office.

Step 5

Lee College will test students for college readiness using the TSIA2 (Texas Success Initiative Assessment). This test consists of 2 sections, reading/writing, and math. Students will be tested in the sections that pertain to the course(es) for which they wish to register.

- Students must complete the [Pre-Assessment Activity \(PAA\)](#) with their Lee College ID number prior to taking the TSIA2.
- The Dual Credit Office will refer you to the Lee College Testing Center.
- The student can make an appointment to test at www.registerblast.com/lee.
- Bring a printout or screenshot of the Pre-Assessment Activity Completion Verification on test day.
- Bring a photo ID on test day.
- Results from the TSIA2 are available immediately after testing.
- Students who meet the course prerequisite will proceed to Step 6.
- Students who do not meet the prerequisites must retest. Retest costs are \$15 per section.

Step 6

Register for courses. Once Steps 1 through 5 are completed, the Dual Credit Office will handle registration of students.

Step 7

Payment online — Students who do not pay by the payment deadline will be dropped from the class.

Students should log into their myLC account to make payment in full or to set up a payment plan. Payment plans can only be made online. The Business Office will only accept payment for the full fee amount.

No phone payments are allowed.

Step 8:

Purchase textbooks — Students are responsible for obtaining their required course materials for all enrolled courses. You can check the syllabus for your class or review the details in the class schedule.

Step 9:

Complete mandatory online portion of Lee College [New Student Orientation](#). Follow the instructions for Dual Credit Students.

Students must meet the Dual Credit eligibility requirements as outlined by the Texas Higher Education Coordinating Board and the Lee College Dual Credit guidelines to participate in the Dual Credit Program. Return all completed and signed forms to the Dual Credit Office according to specified deadlines. Students cannot be tested and registered until the admissions process and pre-assessment activity is completed. Lee College is required to have all admission requirements on file for all Dual Credit students in order to comply with The Texas Higher Education Coordinating Board's audit process.

Homeschool High School Transcripts

The Homeschool will provide an up-to-date student high school transcript consisting of the following information each year to the Dual Credit Office.

- Student name
- Student date of birth
- Homeschool name
- Expected graduation date
- Principal signature (if the Homeschool has a principal)
- Parent signature
- Transcript print date
- Courses needed to complete high school graduation requirements arranged by academic year, grade level and semester.

[Transcript Template \(PDF\)](#)

Homeschool Partnership Agreement

The Homeschool Partnership Agreement establishes the relationship between Lee College and the homeschool program. Your Dual Credit advisor will go over the information with you, as it outlines the mutual expectations and guidelines for a Dual Credit student.

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