

**LEE COLLEGE
STUDENT AMBASSADOR
APPLICATION PACKET**

The Student Ambassador Program is a leadership program that offers students an opportunity to represent and promote Lee College. The primary goals are to provide the prospective student the opportunity to explore Lee College through the eyes of a current student. As an ambassador, you may spark a new interest in students' minds or help some students finalize their college decision. You play such an important role in the recruitment of future students.

As a Student Ambassador, you are the face of Lee College, and as part of this role, you will relay information to our service area and beyond. You will have the opportunity to develop skills you already have, as well as gain new ones. Being a student ambassador is a deeply rewarding opportunity both personally and in terms of your career prospects after leaving Lee College.

What does a Student Ambassador do?

The type of role and event will vary, but there will be scheduled events and activities throughout the academic year that are mandatory.

Ambassadors participate in a variety of tasks:

- Support the Recruitment and Outreach department events (including but not limited to: LC events: Open houses, NSOs, Welcome Week, Commencements)
- Conduct campus tours
- Represent the college at off-campus events as needed
- Facilitate classroom presentations (K-12 in our service area)
- Staff information tables at career, college, and community fairs
- Assist with donor and presidential events
- Provide students and the community with information regarding Lee College programs
- Serve as encouraging role models and advocates of higher education
- Perform other duties as assigned

Becoming a Student Ambassador

Qualifications

- ❖ **Have Lee College Spirit**
- ❖ **Be punctual, enthusiastic, and willing to learn**
- Must have completed at least (9) credit hours prior to applying
- Must be enrolled at least (6) credit hours
- Must have and maintain a minimum **2.5 GPA while in the program**
- Ability to commit to a minimum of 45 hours of service per semester
- Ability to work with diverse groups
- Organizational and time management skills
- Must be available to work some evenings and weekends
- Demonstrate strong communication

Eligibility Criteria

- Must be available to attend mandatory bi-weekly meetings on Friday from 9 am-10:30 am.
- Must commit to working an entire academic year August 23, 2021-May 2022

Instructions for Applying

Paper applications available in the Recruitment and Outreach Department. Recruitment for student ambassadors takes place every semester. To be considered, students must apply by the priority deadline.

The process consist of the following:

- Complete the application fully and honestly.
- Two letters of recommendation (one must be from a faculty member)

Incomplete or late applications will not be considered.

Submit all applications by the deadline.

Deadline August 4, 2021, by 5 pm

If selected, interviews will be conducted the week of August 9, 2021. The starting date is August 23.

Thank You for Your Interest in Lee College Student Ambassador Program.

We are **excited** that you are considering joining us in our goal to represent Lee College positively. If you have any questions or concerns regarding the application process, please feel free to contact Daisy.

Daisy Aramburo
832.556.4014
daramburo@lee.edu

Student Information

Last Name: _____ First Name: _____

Address: _____ City: _____ State: ____ Zip code: _____

Phone: _____ Alternate Phone: _____

Graduating High School: _____

Lee College Email: _____ Personal Email: _____

Academic Information

Student ID: _____ Current GPA: _____

Will you be a student at Lee College in the next semester? Yes or No

Major: _____

Anticipated graduation: Fall _____ Spring _____ Summer _____

Please list your **available** times to work/volunteer as a Student Ambassador.

Mondays: _____

Tuesdays: _____

Wednesdays: _____

Thursdays: _____

Fridays: _____

Saturdays: _____

Sundays: _____

Do you have dependable transportation? Yes No

Getting to Know You

Why did you decide to attend Lee College?

What is the best thing about being a Lee College student?

What do you think it means to be a Lee College Student Ambassador?

Please list any student organizations/volunteer work that you currently/previously have been involved with, including any offices held and how many months/years you were involved (this can include high school activities?)

What experience have you had working, living, or going to school with people who are different from yourself, and how this might help you as a Student Ambassador?

Essay Question

Must be submitted in a Word Document with your application. (Please insert/ staple Essay to your application package)

What are the essential qualities for a Student Ambassador to possess? What qualities, talents, and/or skills do you feel you could bring to the organization?

INSERT ESSAY

The information given in this application is toused for consideration for an Ambassador scholarship and is correct to the best of my knowledge. I, as a result of this, waive my right to inspect and review the confidential evaluation provided by the designated references. I also understand and agree that the decision made regarding my application by the selection committee will be final.

Signature of Applicant

Date

Please return this completed application to:

Daisy Aramburo
832.556.4014
daramburo@lee.edu
Recruitment and Outreach Office
Located in the Student Center, Office 106

Student Ambassador Program Recommendation Form

Applicant Name: _____

The student named above is applying for a leadership position with the Recruitment and Outreach Department. The applicant has requested that you complete this recommendation. Please be assured that your comments will be shared only with members of the selection committee. ***Please email/scan the recommendation form to Daisy Aramburo daramburo@lee.edu by August 4.***

1. How long have you known the candidate, and in what manner did you interact with him/her?

2. Describe your experience with the candidate:

Please rate the applicant using a scale of 1 (minimal) to 5 (excellent), including your comments: _____

- A. Communication Skills (articulate and comfortable in verbal expression, able to think quickly and express himself/herself well in a group or one-on-one) _____
- B. Punctuality _____
- C. Leadership _____
- D. Friendliness _____
- E. Respectful to others _____
- F. Enthusiasm _____
- G. Maturity (patient, appropriately self-confident) _____
- H. Attitude (enthusiastic, honest, optimistic, positive) _____

Please check one of the following:

_____ Strongly Recommend _____ Recommend with Reservations _____ Recommend _____ Do not recommend

Your Name (Please Print) _____

Title/Position _____

Signature _____ Date _____

Thank you for your assessment of the candidate.

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