

Chapter 7

THE COMMUNITY AND LEE COLLEGE



Off Campus Education

To provide quality education to service area residents, Lee College offers educational services for students who find it difficult to attend classes on the main campus. Instructors are selected from full-time faculty, outstanding area educators, and other professional specialists. Off campus classes are held at off-site locations including:

Lee College Huntsville Center

Lee College provides degrees and certificates through the Texas Department of Criminal Justice-Institutional Division.

Lee College at the McNair Center on I-10

Lee College offers cosmetology, non-credit health care, and other non-credit classes at the McNair Center located at 3555 I-10 in Baytown. Student services such as counseling, registration, and financial aid are offered on a posted schedule. For a list of classes being offered at the Center, refer to the credit and community education class schedules. For information and schedules for student services offered at the Center, call 281.425.6384.

Off-Campus Classes

Classes are scheduled at various locations throughout the Lee College service area. Class offerings are based on the needs of each location, available equipment, and enrollment. Refer to the current class Schedule for a list of available classes.

The Center for Workforce and Community Development is located at:

909 Decker Drive
Baytown, Texas

Office Hours:

Monday-Tuesday	7:30 a.m.-6:00 p.m.
Wednesday	7:30 a.m.-5:15 p.m.
Friday	7:30 a.m.-12:30 p.m.
Phone Number:	281-425-6311
Fax Number:	281-425-6855
Website:	http://www.lee.edu/workforce
Email:	workforce@lee.edu

Corporate Services

The Center's Department of Corporate Services provides workforce development assistance and customized training for corporate clients throughout the college's service area. Through this department, a highly talented team of staff faculty, external consultants and industry advisors have been

brought together to leverage their expertise and resources in order to advance the region's most important asset, its human capital. To serve the region's highest demand occupations, the Center has cultivated strong partnerships with companies specializing in the petrochemical, maritime and healthcare industries; however, the Center also serves the retail, finance, warehouse/ distribution and hospitality sectors, as well as works to meet the professional development needs of those working within school districts and non-profit organizations.

Workforce/Industrial Training

The Center's non-credit classes are designed to fulfill specific workforce training needs for individuals interested in developing a skill to be prepared for the high-demand, high-skill and high-paying jobs of today. These classes provide training for a career, including preparation for industry certification where appropriate. Students will master a workforce skill without taking entrance exams or enrolling in college credit courses. Programs vary in length and are offered in a non-traditional format with daytime, evening and weekend options. Programs offered are based on our local industries' immediate need and therefore may vary from semester to semester.

FOUNDATION™ Certified Training Program

Lee College is home to one of eight FOUNDATION™ Certified Training Programs (FCTP) worldwide. FCTP means that your fieldbus training is taught at a Certified Training Site, by a Certified Instructor, using Certified Curriculum. Through the FCTP program training sites, curriculum, and instructors are all audited to ensure they meet program requirements. Certified training centers are required to maintain multiple FOUNDATION fieldbus hosts and devices onsite in order to demonstrate competence with fieldbus technology. They must also demonstrate to auditors that their course material adheres to set instructional standards.

FCTP ensures that you are working with someone possessing a strong knowledge of Foundation technology principles, a consistent understanding of fieldbus fundamentals and a proven ability to implement fieldbus-based control systems. Beginning automation students are able to identify colleges, universities and other facilities offering a certified Foundation educational curriculum. After graduating, they will be able to present official FCTP certificates to potential employers. Existing automation professionals completing certified courses can expand their job skills and employment value within their companies.

Fire Science

Fire Science is an increasingly complex profession that is called upon to deliver a myriad of diverse services. Individuals must receive quality training and meet required state standards in order to improve community safety, preparedness, and job performance. Our program helps students acquire the knowledge, skills, and abilities to provide workplace competencies, and safely perform the critical and essential duties assigned.

The City of Baytown Fire Department has partnered with Lee College Community Education to utilize the Baytown Fire Training Facility to offer high-quality emergency response training, instruction to firefighters, and emergency response and safety personnel in fire prevention, suppression, control, and safety.

Through Community Education students will get the educational framework needed to begin a career or move ahead in the challenging career of fire services. As a certified training facility through the Texas Commission on Fire Protection (TCFP) we provide training designed to prepare individuals seeking to advance and become certified. Our program offers low-cost, convenient, online/hybrid courses. All training meets the TCFP standards, qualifications, and curriculum.

Healthcare Training

Paraprofessionals in the healthcare industry assist doctors, nurses, pharmacists, and other medical professionals in providing patient care and related services in settings such as hospitals, pharmacies, medical labs, health clinics, schools, physician's offices, nursing care facilities, and patient homes. They serve an important role in the healthcare field as they often work directly with patients, but may also assist with administrative duties and record keeping. They help patients feel well-cared for and perform routine tasks such as drawing blood, bathing patients, filling prescriptions, measuring and recording temperatures, blood pressure, and other vital signs. Typically, students enrolled in these courses complete their training within only a few months and can increase their employability by obtaining a certification in their field of study. Some graduates choose to go straight into the workforce, while others continue on in pursuit of a degree in nursing or an allied health field, such as dental hygiene. We currently offer the following courses, several of which have an online option.

- Certified Nurse Aide
- Clinical Medical Assistant
- Dental Assisting
- Dialysis Technician
- EKG Technician
- Medical Administrative Assistant

- Pharmacy Technician
- Phlebotomy Technician
- Veterinary Assistant

Logistics, Warehouse, and Distributions

The Manufacturing Skill Standards Council (MSSC) Certified Logistics Associate-Certified Logistics Technician (CLA/CLT) covers core competency areas defined by MSSC's skills standards for higher skilled, frontline material handling workers in factories, warehouses, distribution centers and transporters. The CLA is a prerequisite for CLT. Individuals are assessed for two credentials and students who achieve both certifications may be eligible to apply for 3 hours of college credit toward the Associate of Applied Degree in Logistics. Each course delivered through the program corresponds to a major competency area. The MSSC CLA/CLT Training Program consists of two online MSSC courses, with classroom facilitation by an MSSC-Certified Instructor. Successful completion of the CLA/CLT Training Program will be as indicated by documentation that the participant passed the MSSC Certified Logistics Associate Online Assessment and the MSSC Certified Logistics Technician Online Assessment NCCER Core Training

The National Craft Assessment and Certification Program (NCACP) Core Curriculum, presented as the Introduction to Industrial Crafts & Trades, is a prerequisite to all other Level 1 craft curriculum. Its modules cover topics such as Basic Safety, Communication Skills, and Introduction to Construction Drawings.

Completing this curriculum gives the trainee the basic skills needed to continue education in any craft area he or she chooses. NCCER offers a complete series of entry- and journey-level written assessments as part of its National Craft Assessment and Certification Program (NCACP).

These assessments evaluate the knowledge of an individual in a specific craft area. All assessments are based upon the NCCER Curriculum and have been developed in conjunction with industry Subject Matter Experts.

Career Pilot

Flying for a career or just for fun, our career pilot program is a great way to start. Lee College in partnership with Flying Tigers offers individually tailored flight and ground instruction for students that are interested in pursuing an interest in aviation whether professional or personally. Our program is taught by qualified and experience instructors who will help students achieve their aviation goals. Our program meets the standards of the Federal Aviation Administration (FAA) flight hours for private pilot certification.

Small Business Development Center

The Lee College Small Business Development Center (SBDC) provides businesses with one-on-one consulting and information assistance to foster economic growth in the community. SBDC works with existing companies and start-up firms, the Lee College SBDC functions in association with the University of Houston, U.S. Small Business Administration, and the area Chambers of Commerce.

SBDC is located in Suite 1110, 1496 San Jacinto Mall near the JC Penney wing in Baytown, TX 77521; Hours of operation: Mon.–Thu.: 7:30 a.m.–5 p.m. and Fri.: 7:30 a.m.–12 p.m.

For More information call SBDC Office: 281.425.6309 Fax: 281.425.6307

Community Education

Lee College offers more than 500 courses designed to provide non-credit learning opportunities for the public and community. Classes are intended to address the changing needs of the community whether vocational or recreational and may be as short as one session or may continue for a full semester. Courses begin throughout the year and are conducted at a variety of times and locations. Although a few programs have eligibility requirements, Community Education offerings are open to most interested adults regardless of educational background or eligibility for admission to college credit programs. While courses do not apply toward a degree, community education units (CEUs) are available for most workforce courses.

Continuous registration is available weekdays in the Center for Workforce and Community Development. Because these programs are self-supporting, course costs are dependent upon materials and instructor fees.

Community Education offerings can generally be categorized in these areas:

- Career Training
- Online Education
- Computer Technology
- Linked Classes
- Personal Enrichment
- Recreation and Fitness
- Adult Education
- Senior Adult and Travel
- Kids at College

Career Training

Career Training courses and programs offer professional development opportunities for individuals of all ages in their efforts to develop personally or professionally. Our courses are offered in a traditional classroom setting as well as on-line. They afford students the opportunity to prepare for a career, upgrade current job-related skills, or learn a new skill to enhance their quality of life.

Continuing Education Unit (CEU)

Many professions and state licenses require community education units (CEUs) by the license holders prior to relicensure. One CEU is 10 contact hours of successful participation/completion in an organized continuing education experience under responsible sponsorship, capable direction and qualified instruction. CEUs are not substituted for college credit hours, but rather are a means of reporting continuing education achievements. Transcripts listing CEU credits satisfactorily completed are available on request. CEUs are recognized internationally as a measure of substantial professional education and training.

Online Education

Lee College in partnership with a variety of Educational Online Instruction Centers offers over 300 highly interactive online educational courses and programs from Creating Web Pages to Accounting Fundamentals, Speed Spanish to Grant Writing—and everything in between. Our course offerings are designed to enhance your life, expand your knowledge, as well as provide professional skills required for many in-demand occupations. The affordability and flexibility of our online courses make it easy for students to begin at anytime and anywhere to achieve their desired goals whether personal or professional.

Computer Technology

Computer technology courses offer hands-on training and practices so students will gain real-world experiences for today's ever-expanding world of technology. Our courses and programs help all students (beginners, intermediate and advanced) achieve the computer concentration and proficiency desired.

Linked Classes

Linked Classes are academic/credit classes in which Community Education students may register, with the instructor's permission. Enrollment is limited and is on a space available basis. Students are expected to do all the required work, take exams and receive a grade of either Pass or Fail. No college credit hours are earned. Linked Classes start and end with the credit class schedule. NO LATE REGISTRATION once credit classes begin. NO EXCEPTIONS.

Personal Enrichment/Recreation & Fitness

Personal enrichment courses provide adults with opportunities to enhance the quality of their lives through vocational activities. Courses are tailored to meet the expressed needs of the community and are based upon the philosophy that adults continue to develop intellectually, socially, and aesthetically throughout their lives. Course selections include personal development, arts and crafts, cooking, music, languages, physical fitness, and recreation.

Adult Education Program

Adult education courses assist adults in acquiring basic skills and are offered as a public service. Areas of study include English as a Second Language (ESL), Adult Basic Education (ABE), and Adult Secondary Education (ASE). English as a Second Language (ESL) is for adults whose primary language is not English. Adult Basic Education (ABE) is for those adults requiring basic skills in reading, writing, and math on the first through eighth grade levels. Adult Secondary Education (ASE), formerly GED, courses are for those who did not receive a high school diploma and need assistance preparing to take the test to earn a certificate of high school equivalency. Classes in each area are regularly scheduled throughout the year. For information about class schedules and times, call the Adult Learning Center at 281.425.6536. Information about GED testing can be obtained from the Lee College Counseling Center at 281.425.6384.

Senior Adult and Travel

The Senior Adult Program offers bi-monthly (September through May) programs of interest to senior citizens in the colleges service communities. Day trips to cultural, historical, and fascinating attractions in Houston and the surrounding area are also offered. The program also co-sponsors the Annual Baytown Area Senior Olympics, holiday parties, and travel. Travel opportunities have included Italy, Alaska, Ireland, and Mexico. Participation in any of these activities is open to anyone over the age of 50.

A newsletter, FOCUS, is made available several times a year. To be included on the mailing list, please contact the Center for Workforce and Community Development.

Kids at College

Lee College offers summer camps and courses for children ranging in age from kindergarten to high school. Combining classroom, hands-on activities, outdoor and field trip experiences with an emphasis on enjoying the learning process, the Kids at College program provides students with the opportunity to learn in a college setting. Camp offerings include volleyball, basketball, tennis, computer technology, bowling, math, arts and crafts, Energy Venture, and career exploration, courses and workshops.

Community Services

Minority Access Committees

Since 1986, two volunteer organizations, the Hispanic and the Black Educational Access and Completion Committees (HEACC and BEACC), have worked under the leadership of Lee College to coordinate programs designed to encourage Hispanics, African-Americans, and other under-represented groups pursue an education.

These nationally-recognized committees are dedicated to providing services and activities that encourage educational access to anyone and conduct programs which preserve the heritage of each culture.

Events and programs have included bilingual college planning seminars, financial aid workshops, receptions honoring educators, graduation programs for Hispanic and African-American high school seniors, cooperative programs with other service area organizations and churches, fundraising and scholarship activities, elementary and junior high school tutoring and motivational programs, writing and poster contests, and observance and celebrations of respective holidays.

Wellness Center

The Lee College Wellness Center is located in the Wellness Center and Sports Arena on the Lee College campus.

Eddie V. Gray Wetlands Education and Recreation Center

Located on the banks of Goose Creek across from Robert E. Lee High School on Market Street in Baytown, the Eddie V. Gray Wetlands Education and Recreation Center is operated by the City of Baytown, Lee College, and the Goose Creek School District. The center features 5,000 square feet of meeting rooms and laboratory space, as well as 9,000 square feet of open space for the growing of fish and plants and the building of environmental projects. Meeting rooms and the laboratory feature an eight-station computer lab and a teachers' library.

Canoeing, water and boat safety, fly-fishing, and country western line and jitterbug dance classes are examples of the many short-term Lee College Community Education courses offered at the Center.

Lee College TRiO Educational Opportunity Center (EOC)

Located in the Sears wing of San Jacinto Mall, the EOC provides eligible students with services including one-on-one counseling sessions, career and academic advising, assistance with college admission and financial aid applications, assistance with course selection, childcare information, academic counseling, tutoring referrals, and GED information. In order to receive these services, an adult must be a U.S. citizen or permanent resident, age 19 or older, and plan to attend college.

The EOC is open Monday - Thursday, 8 am to 7 pm and Friday, 8 am to 12:30 pm. Counseling sessions are available by appointment and Walk-Ins are welcome. All services are free.

For additional information, call 832.556.4506 or visit www.lee.edu/eoc.

Student Career and Employment Services

Student employment services are offered to current and former students. See page 37 for more information.

Performing Arts Center

Constructed over a two-year period, the \$2 million, 57,900-square-foot Lee College Performing Arts Center continues to provide for the cultural enrichment of the local community.

The only facility of its kind in East Harris County, the Performing Arts Center is equipped with industry standard theatrical light and sound systems, drapery systems, an orchestra shell, and other state-of-the-art equipment. The building features the Lisa H. Urban Grand Foyer, the Melva Johnson Black Box Theatre, a 700-seat main theatre with proscenium stage, and various practice and performance halls.

About Lee College

In 1931, the Board of Trustees of the Goose Creek Independent School District identified the need to establish a junior college dedicated to providing educational opportunities to students who could otherwise not afford it. In 1934, they established the Lee Junior College of Goose Creek, Texas.

One hundred seventy-seven students enrolled in the inaugural session. By 1935, enrollment increased 33 percent, bringing the total student population to 236. That same year, the college held its first commencement exercises. Four women, Juanita Barrington (Mrs. David Holm), Byrtis Avey (Mrs. Elmer Brinkley), La Del Payne (Mrs. Barney Hillard), and Hudnall Spence (Mrs. Robert Southwick) received diplomas.

Recognizing the need for both, a strong academic curriculum and a comprehensive technical/vocational curriculum, the founders of the college established the Robert E. Lee Vocational Institute, Vocational Division of Lee Junior College. No college credit was given for work in the institute until 1941 and it did not become an integral part of the college until 1945, following a two-year period when no technical/vocational courses were offered.

By the mid-1940s, the administration and faculty of the college had become increasingly aware that the college needed its own governing board. In 1945, Walter Rundell, one of the original faculty members, became Dean of Lee College. Dean Rundell became the guiding force behind major developments for the two decades which followed.

In 1948, the college's name was changed to Lee College. That same year, Lee College gained accreditation from the Southern Association of Colleges and schools. The Association urged Lee College to develop a campus facility separate from the high school.

A successful bond election in 1949 led to the completion of the first two buildings – the Administration Building and the Gymnasium. The college moved to the new campus in 1951. Following the move to a separate campus, the growth of the college exceeded the expectations of its leaders and plans for additional buildings were accelerated. A Liberal Arts Building (now John Britt Hall) was added in 1958. By 1961, the campus had doubled in size. The Library was completed and the Gymnasium expanded in 1962. Construction of Moler Hall, Technical Vocational Building One, and Bonner Hall soon followed.

Under the leadership of Dean Rundell, Lee College successfully separated from the local public school district in 1965. On August 18, 1965, Lee College's first Board of Regents, appointed by the public school board, and assumed governance of the College.

In 1966, the College, under the leadership of Dean Rundell and George Beto and in cooperation with the Texas Department of Corrections, began a program of courses in the state's prison system. This program has grown from an initial enrollment of 182 students to a current enrollment of more than 1,000 students.

In 1966, Dr. Richard Strahan became the first full-time president of Lee College. Since the separation from the local public school district, the college has had nine presidents:

Dr. Strahan	1966 -1971
Dr. Raymond Cleveland	1971 - 1973
Dr. Jim Sturgeon	1973 - 1976
Dr. Robert Cloud	1976 - 1986
Dr. Vivian B. Blevins	1986 - 1991
Dr. Jackson N. Sasser	1992 - 2001
Dr. Martha M. Ellis	2002 - 2008
Dr. Michael Murphy	2009 - 2012
Dr. Dennis Brown	2012 - present

The Lee College Foundation was established in 1968. A non-profit dedicated to providing scholarship to deserving Lee College students, the Foundation has a current portfolio balance of more than \$6.5 million and awards more than 200 scholarship each year. In 1969, Lee College, in cooperation with two Liberty County School districts, began offering courses in Liberty and Dayton.

In 1972, course offerings were expanded to include community education courses, as well as the senior adults program. These community-oriented, short-term courses have experienced a dramatic growth in popularity and are further evidence of the flexibility of the community college concept.

In 1986, Lee College partnered with San Jacinto Mall to offer programs and services to constituents outside the College's service area. That same year, the Friends of Lee College, a group of volunteers dedicated to funding and supporting college educational programs, was also established. Under the leadership of John B. Tucker, this group raised more than \$2 million to support programs and facilities improvements.

A focus on local economic development leads to the establishment of the Small Business Development Center in 1987. Additionally that year, Lee College began instituting new industrial programs and revising existing curriculums in an effort to respond to the needs of local industries.

In 1987 the college instituted an agreement with the University Of Texas School Of Nursing in Galveston, enabling registered nurses the opportunity to pursue a Bachelor of Science Degree in Nursing.

A successful bond election in 1988 enabled the college to initiate a construction program featuring a new science building, a lecture hall, and major renovations to several campus facilities.

The 711 West Texas property, acquired in 1990, was renovated to house a performing and fine arts complex in addition to an allied health suite named the McNulty-Haddick Complex, in honor of Alma Haddick and her husband Luther.

In February 2000, local voters passed a \$20 million bond election to build a new advanced technology center/library, a completely renovated gymnasium and newly constructed sports/wellness complex. Other renovations and additional parking were also included.

Today, more than 13,000 Lee College students are enrolled in academic, technical education and non-credit continuing education programs each semester. Basic education is available for those seeking to improve skills in reading, writing, mathematics, and language, in addition to a nationally-acclaimed honors curriculum.

Lee College Setting and Facilities

Lee College is a public community college, located in Baytown, Texas, approximately thirty miles east of Houston.

The college is situated on an attractive 40-acre campus. The buildings are complemented by lighted tennis courts, a sports complex including an arena and a multi-generational wellness center with racquet ball courts and a heated swimming pool, an Advanced Technology Center and Library, a Performing Arts Center (PAC), and McNair Center.

Located at the center of campus, Moler Hall houses the admissions office, counseling center, college bookstore, financial aid, cashier, and snack bar. A 25,000-square-foot newly renovated Student Center provides meeting space for student organizations and recreational and study areas, as well as a Cyber Café with gourmet coffee and Internet access.

Lee College is the only two-year (community) college in the country with a Fieldbus Center.